

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Tuesday 14th April 2026

No KPC/LL/223

Councillors Present

Councillor Mrs J Davies, Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mr M Parsons, Vice-Chairman
Councillor Mr R Probert
Councillor Mr G Statham
Councillor Mr D Thompson
Councillor Mrs N Thompson

In attendance

Lisa Lewis (Clerk), Ward Councillor Richard Thomas, Mr Jamie Probert (Lengthsman) and one member of the public.

The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm

1.0 Apologies for Absence

Apologies were received from Councillor Mrs I Manning.

2.0 Declarations of Interest & Dispensations

To receive any declarations of interest in agenda items or written dispensation Applications in accordance with the Localism Act 2011 s31 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

- i) Declarations of Interests from members – None Declared
- ii) Declarations of Interests from Officers – None Declared

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/LL/222** held on Tuesday 10th March were unanimously confirmed as a true record and were signed by the Chairman.

4.0 Financial Matters

4.1 The following receipts were noted: -

Business Bank Instant – Savings Account

09/03/2026 - £12.84 interest received.

Community Account – Current Account

30/03/2026 - £2,237.00 Herefordshire Council reimbursement for drainage grant.

4.2 Invoices for Payment

The payments list for April was reviewed and it was **RESOLVED** by a unanimous vote to approve the payments listed in appendix 1. All payments to be paid by BACS, invoices were checked and signed by two Councillors.

4.3 Bank Balances

The bank balances were noted, bank reconciliations (shown in appendix 2) and statements were reviewed by the council and statements were checked and signed by two Councillors.



5.0 Highways & Public Rights of Way Issues**5.1 Lengthsman report**

The lengthsman reported there was nothing outstanding. There is a damaged pipe at Station House and it was agreed to proceed with repair.

5.2 Highway or Public Rights of Way issues

It was noted that there are still numerous potholes and roads in poor condition throughout the parish – it was noted some holes had been filled. Clerk to report from below Duffryn to Wormbridge Church Cross Roads. Grips and drain at Pontrilas Sawmills needs attention, clerk to report. Marlas Road potholes need re-reporting. Wormbridge Footway requires maintenance and it was resolved for the lengthsman to proceed and clear. The bin at Didley layby has still not been replaced, clerk to follow up.

5.3 Village Gateways at Didley

It was noted that a quote from Glasdon in the region of £8,000 had been received but the clerk is awaiting further quotes for comparison.

5.4 Lengthsman Contract/Scheme 2026/27

It was resolved by a unanimous vote to proceed with the lengthsman scheme for 2026/27 and renew the lengthsman contract for the year noting the increase in rates. The document was signed by the clerk and chairman. It was noted that the grant scheme had been reduced and therefore it will be necessary to allocate more to the Lengthsman in the next budget.

5.5 Drainage Grant Work 2026/27

It was resolved by a unanimous vote to proceed with submission of a grant application as per the draft and quotes provided by the lengthsman.

6.0 Planning The following planning applications submitted to Herefordshire Council were considered:
None received.

7.0 Community Event

It was resolved to change the date of the community afternoon to Saturday 27th June 2026 from 2pm-4pm. It was noted that Cllr N Thompson, along with the chairman and clerk will form the working group. Cllr Thompson will design posters and contact will be made with local community organisations to attend the event.

8.0 Public Question Time

No issues raised.

9.0 Reports**9.1 Kilpeck Village Hall**

Sea Shanty evening was very successful. The male voice choir are performing this Saturday (18th April). Quiz night on the 9th May. Swing from Paris will hold another evening and there is a Murder Mystery event in July by the Pantomime Society. There was a query about providing defibrillator and life saving training and it was noted by the council that this training is not well attended. The chairman passed the Council's thanks to Cllr Probert for kindly installing the new defibrillator at the Village Hall and box in the telephone kiosk. It was also noted that a white lining has been put in outside the telephone kiosk.

9.2 Ward Councillor Mr Richard Thomas

The Ward Cllr reported: -

- 'M Group' have been appointed and take over the public realm contract on the 1st June 2026.
- A replacement CEO has not yet been appointed.
- The new Fire Station is nearing completion.
- Unfortunately, Cllr Thomas is unable to attend the 12th May meeting due to other commitments, the council advised that they are unable to change the date of the meeting and requested a written report.



- There were queries around the Transport Hub and cycle tracks.
- The chairman queried current ambulance waiting times.

9.3 Police Representative – not present. It was noted that the newsletter had been circulated. The clerk advised the police had requested priorities from the parish and it was resolved to respond with Poaching and Speeding as the main issues.

10.0 Information Sheet

Correspondence

Weekly BBLP updates circulated
 HALC – Ten Things
 Herefordshire Histories information
 HALC – Training Schedule
 Leaders update
 Drainage Grant Workshop
 Police – Public Consultation
 Parish Summit Presentation

Updates:-

Speed Enforcement at Locks Garage – The traffic management team advise that active enforcement is taking place and Herefordshire Council are also collecting data and the next survey is due to take place on the 13th April.

Planning for information only:-

P260712 - Forestry track at Cockshoot Wood Whitfield Hereford Application for prior notification for an upgrade of the existing forest road. All others - Prior Approval **Determination Made (Prior Approval Not Required)**

P251146 - Land at Howton Grove Farm Wormbridge Hereford Herefordshire HR2 9DY - Outline application with all matters reserved for the erection of a self-build agricultural workers dwelling. **Outline Determination Made (Approved with Conditions)**

11.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting: None raised.

12.0 Date, Time and Venue of Next Meeting

The next meeting will be the Annual meeting of the parish council on **TUESDAY 12th MAY 2026** to be held in Kilpeck Village Hall and is due to commence at 7:45pm

Meeting closed at 8:14pm.

Signed.....

Parish Council Chairman Councillor Mrs. Joyce Davies

Date 12th May 2026

Appendix 1

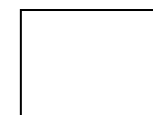
Kilpeck Parish Council

08 April 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
1		01/04/2026		Current		Accounting Software	Starboard Systems Limited		12.00	2.40	14.40
2		14/04/2026		Current		Kilpeck Village Hall - Hire	Kilpeck & District Village H:		25.00		25.00
3		14/04/2026		Current		Website Hosting Annual Renew	TEEC Limited		191.00	38.20	229.20
4		14/04/2026		Current		Village Green - Mowing	Horton Services		80.00		80.00
5		14/04/2026		Current		Clerk's Salary - April	Lisa Lewis		692.30		692.30
6		24/04/2026		Current		Pension Contributions	NEST		48.20		48.20
Total									1,048.50	40.60	1,089.10

DRAFT



Appendix 2

8 April 2026

Kilpeck Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		34,824.85
	ADD Receipts 01/04/2025 - 31/03/2026		36,482.90
			71,307.75
	SUBTRACT Payments 01/04/2025 - 31/03/2026		29,169.77
		42,137.98	
B	Cash in hand per Bank Statements		
	Petty Cash	31/03/2026	0.00
	Current	31/03/2026	8,646.62
	Savings	31/03/2026	33,491.36
	Other	31/03/2026	0.00
			42,137.98
	Less unrepresented payments		42,137.98
Plus unrepresented receipts			
		42,137.98	
		42,137.98	
A = B Checks out OK			

